

FRAME WORK FOR SPECIAL ADULT LITERACY DRIVE

1. It seeks involvement of students on a mass scale, as also of the schools, as committed and supportive systems, in the national cause of eradication of illiteracy among adults.
2. SALD will form an essential component of Work-Experience. Accordingly, the area of Work-Experience has been restructured and assigned weightages looking to their relative significance in the curriculum, both at the Secondary & Senior Secondary stages, as under:
 - a) Essential Area : which may include health, hygiene, food, shelter, recreation etc. as outlined in the guidelines issued by the Board. 20%
 - b) Special Adult Letracy Drive : as a separate and essential component 20%
 - c) Optional Activities : Any one to be chosen out of the many provided in guidelines issued by the Board. 60%
3. In the areas where 100% literacy has been achieved, the 20% weightage earmarked for SALD shall be merged with the component designated as Essential Area. Concomitantly, in such situations/areas the component of Essential Area will acquire 40% weightage (including 20% that of SALD) and the optional area with 60% weightage.
4. In recognition of the usefull work done by the satudents under SALD, in consonance with 20% weightage assigned to it as part of work-Experience, the award of marks will be as under :
 - 4.1) Making one adult literate (15-35 years) = 15 marks
 - 4.2) Making two adults literate (15-35 years) = 20 marks
5. The students, who make, more than two adults literate may be awarded extra credit in the same ratio, as suggested under para 4 above, i.e. :
 - 5.1) for 3 adults = Additional 15 marks
 - 5.2) for 4 adults = additional 20 marks
6. These additional 20 marks be drawn from the Essential Area of Work Experience which has been assigned 20% weightage in the scheme. For such students the maximum marks allocated for the Essential Area (20) and the SALD (20) will be clubbed together for assessment on this activity. These students will be awarded marks out of 40 instead of 20 as it would be in the normal cases under 4 above. The students making three or more adults literate in that case will not be required to offer any other activity under the Essential Area. They will be deemed to have utilised maximum 40 marks (20 under essential Area + 20 under SALD).

In order to arrive at the overall grade in Work Experince it would be advisable that initially the assessment is doen in terms of marks according to the weightages assigned to different three components i.e. Essential Area, (SALD) and Optional Activities. Then the overall scores (total of three components) obtained by individual candidates be arranged in rank order (i.e. from highest to the lowest for the entire class. Those getting less than 33% will be treated as failed and be given grade E of the remainder pass candidates i.e. those getting 33% marks or above in accordance with the criterion laid-down by the Board, the top one - eighth (1/8) candidates be awarded AI grade and the next one-eighth (1/8) A2 grade and so on.

7. In those schools or in case of such students who are not familiar with the language of the region concerned wherein the literacy programme has to be undertaken, the candidates may either be
 - 7.1) exempted from this activity (in that case they will be assessed under the Essential Area for 40% weightage instead of 20% weightage in normal circumstances)
 - 7.2) or such candidates may be engaged in other related activities of the SALD rather than direct teaching of adults and may be awarded marks suitably for the work done by them.
8. In order to give due recognition to the work done by the students, indication will also be made on the certificates issued by the Board, at the end of Secondary and Senior Secondary stages regarding participation in SALD and number of adults made literate during the block period.
9. The good work done by the institutions will also be encouraged. It is expected that under the special drive, the schools would be able to make two persons literate for each student they send every year to the Board's examination at the Secondary and Senior stages.
10. Each student volunteer who wants to make use of incentive marks would be required to devote at least 100 hours in each academic session. The activity may have flexible schedule to be organised during regular school hours or after school hours or during holidays or summer vacation since the entire programme is learner based. This schedule may differ from individual also. Adult literate will have to be certified by the Schools on the basis of testing done under the norms laid down by NLM and Board.
11. The special drive (SALD) being a part of the national movement, should not be treated as an activity to be taken up by the students alone at their individual levels but the entire school, as a system, under the leadership of the Head of the Institution should involve itself wholly so as to include all the teachers playing their roles effectively in planning, supporting and extending this activity. Involvement of parents is also necessary for the success of the drive. Suitable incentives may also be worked out by the schools and PTA.
12. The school should make this activity time-bound and also area specific. They may adopt nearby villages or communities as the case may be and declare them literate within a specific period of time i.e. two or three years. Thus the target is obligatory not only for the students but also for the schools to be attained within a specific period of time. In Metropolitan cities if such localities cannot be identified in the nearby areas, the students and teachers may adopt families and declare them literate within the specified period.
13. The SALD shall be monitored by the Board regularly. For this purpose, it may set up State-Wise/Region-Wise Monitoring Committees to review the progress of the Programme in their designated States/Regions with reference to supply of materials, academic inputs, general coordination and overall effectiveness of the programme in the state/region concerned.
14. These Monitoring Committees will also pay surprise visits to the affiliated institutions any time during the months of February to April every year to examine the activities and all the related aspects of the programme and to go into records of the adult learners maintained by the schools, from the standpoint of :

- 14.1) ascertaining that proper evaluation procedures have been followed by the schools while awarding the certificates to the adult learners;
 - 14.2) verifying that the student volunteers have made literate the number of adults as has been claimed in the Performance Reports submitted to the Board by the Schools for that year.
15. The monitoring in respect of Kendriya Vidyalays, Navdaya Vidyalayas, Govt. and Govt. aided institutions will be done by the respective organisations controlling them. The Board may, however direct its Monitoring Committees to inspect these institutions also, as and when necessary for required verification.
16. For purpose of monitoring, the schools are expected to do the following :
- 16.1) To maintain student volunteers Achievement Record as per Appendix-A, given for purposes of award of incentive marks to student volunteers.
 - 16.2) To keep record of adult learners in readiness which may include the test administered by the schools, the exercise books of the adults and the diaries maintained by the student volunteers.
 - 16.3) To have complete addresses and particulars of the adults made literate for verification by the Monitoring Committee. The Monitoring Committee may also like to meet the adults, the sessions with whom could be arranged on the following days or visits could be organised to their places, if desired by the Committee.
 - 16.4) To send Annual Performance Reports to the Board in proforma SALD-2 given at Appendix-B every year by the end of February.

APPENDIX-A
SALD-1

CENTRAL BOARD OF SECONDARY EDUCATION : DELHI
SPECIAL ADULT LITERACY DRIVE : STUDENT VOLUNTEER ACHIEVEMENT RECORD

SCHOOL CODE : _____ SCHOOL NAME : _____ EXAMINATION : _____

NOTE : To be submitted in duplicate by the end of February every year to the Regional Office. In case the Achievement Records do not reach the Board's office by FEBRUARY, no further request will be entertained. All entries to be made in CAPITAL letters only.

S.No.	Roll No.	Name of the Examinee Made Leterate	Number of Adults Made Literate	Name of the Adults	Address of the Literates	Remarks
				1. _____ 2. _____ 3. _____ 4. _____ 5. _____	_____ _____ _____ _____ _____	
				1. _____ 2. _____ 3. _____ 4. _____ 5. _____	_____ _____ _____ _____ _____	
				1. _____ 2. _____ 3. _____ 4. _____ 5. _____	_____ _____ _____ _____ _____	
				1. _____ 2. _____ 3. _____ 4. _____ 5. _____	_____ _____ _____ _____ _____	
				1. _____ 2. _____ 3. _____ 4. _____ 5. _____	_____ _____ _____ _____ _____	
				1. _____ 2. _____ 3. _____ 4. _____ 5. _____	_____ _____ _____ _____ _____	
				1. _____ 2. _____ 3. _____ 4. _____ 5. _____	_____ _____ _____ _____ _____	
				1. _____ 2. _____ 3. _____ 4. _____ 5. _____	_____ _____ _____ _____ _____	

*(Mention other aspcts of the literacy programme in which participated in leiu of actual teaching due to lack of knowledge of local language)

**CENTRAL BOARD OF SECONDARY EDUCATION, DELHI
SPECIAL ADULT LITERACY DRIVE**

Proforma for the Annual Performance Report

(To be sent in Duplicate to the Regional office latest by the last week of February every year along with Student Volunteers Achievement)

Record-SALD -1

School : _____

Exam year _____

No. of Examinees :

No. of Adults Made Literate

by the school

Secondary _____

Sr. Secondary _____

1. A descriptive account of the programme with reference to the area/community selected, total population, part of the population covered, duration of the drive, quantum of achievement, reasons for shortfall, if any, tasks yet to be achieved, approach and strategies followed, problems faced, their solutions, resources generated, unique aspects of the programme. The narration may be done pointwise to facilitate analysis.
2. Observations & Suggestions :
 - 2.1 For the school
 - 2.2 For the Board
 - 2.3 Other Liaising Agencies

Signature

School Stamp

(with address)

NB : More sheets may be added if the space is not adequate.

FOR BOARD'S PUBLICATIONS

Orders for text books and other publications brought out by the Board can be placed with any of the following offices :

1. Head Assistant (Publication Stores)
Central Board of Secondary Education,
Shiksha Kendra, 2, Community Centre,
Preet Vihar, Delhi - 110092.
2. Regional Officer,
Central Board of Secondary Education,
Rajgarh road, Rajgarh Tinali,
Guwahati-781003.
4. Regional Officer,
Central Board of Secondary Education,
Todarmal Marg,
Ajmer (Raj.)-305001.
5. Regional Officer,
Central Board of Secondary Education,
1/1, Neem Sarai (Transport Nagar),
P.O. Begum Sarai,
Allahabad-211015 (U.P.)
6. Regional Officer,
Central Board of Secondary Education,
State Institute of Education,
Sector-32C,
Chandigarh-160031.

Mode of Payment

- (i) Payments are accepted either through Bank Draft/Money Order drawn in favour of Secretary Central Board of Secondary Education, or in cash which may be sent to the CBSE offices, along with the order.
- (ii) Mailing charges are additional to the price indicated against each publication.
- (iii) Packing charges will be @ 3% extra.

Discount : For 10 copies or more of each publication discount @ 15% is admissible. No discount for less copies.