



CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Ministry of
Human Resource Development Govt. of India)
SHIKSHA KENDRA, 2, COMMUNITY CENTRE,
PREET VIHAR, DELHI – 110 301

COORD/AS/2011

28.06.2012

To,
Heads of all the institutions
Affiliated to this Board

Sir/Madam,

The Examination Committee at its meeting held on 30.5.2012 has taken the following resolutions which have also been approved by the Governing Body of the Board at its meeting held on 04.6.2012:

I. CHANGE IN THE SCHEME OF CONTINUOUS AND COMPREHENSIVE EVALUATION BY PERMITTING THE SCHOOLS AFFILIATED TO THE BOARD UPTO SECONDARY LEVEL TO ALSO CONDUCT THE SCHOOL BASED SUMMATIVE ASSESSMENT II IN RESPECT OF THOSE CANDIDATES WHO ARE DESIROUS OF CONTINUING THEIR FURTHER STUDIES IN ANOTHER CBSE AFFILIATED SCHOOL

In order to further strengthen the scheme of Continuous and Comprehensive Evaluation it has been decided that the students studying in all the schools affiliated to the Board irrespective of their affiliation status with the Board i.e. Secondary or Senior Secondary shall appear for the Summative Assessment II as per the scheme applicable for Senior Secondary schools i.e. only those students who wish to move out of the CBSE system after Class X (Pre-University, Vocational course, change of Board, etc.) shall be required to take the Board's External Examination from the 2013 examination of Class X.

II. ISSUANCE OF TRANSFER CERTIFICATE ONLY ON THE GROUNDS AS STATED IN RULE 8(vi) OF THE EXAMINATION BYELAWS

It has come to the notice of the Board that some schools deliberately issue Transfer Certificates to students especially in cases IX and XI to show high achievement record in classes X and XII. Heads of the institutions are requested to desist from this practice and no student should be forced to leave the school especially in classes IX to XII except on the grounds as stated in the amended rule 8(vi) of the Examination Byelaws which is as under:

Existing Rule	Amended Rule
8(vi) a student leaving his school at the end of a session or who is permitted to leave his school during the session shall on a payment of all dues, receive an authenticated copy of the Transfer Certificate up to date. A Duplicate copy may be issued if the head of the institution is satisfied that the original is lost but it shall always be so marked.	8(vi) a student leaving his school at the end of a session or who is permitted to leave his school during the session on account of migration from one city/State to another on the transfer of the parent(s) or shifting of their families from one place to another or parents' request, especially in classes IX/X/XI/XII, as the case may be , shall on payment of all dues, receive an authenticated copy of the Transfer Certificate up to date. A Duplicate copy may be issued if the head of the institution is satisfied that the original is lost but it shall always be so marked.

III. REDUCTION IN THE PERIOD OF RETENTION OF THE ASSESSMENTS OF CLASSES IX & X AT SCHOOL LEVEL

Vide Circular No. 8/2012 of 19.1.2012 against Sl. No. 10 schools have been instructed to preserve and keep the answer books of classes IX and X in the safe custody at the school for atleast a period of three years (in case of Class IX) and two years (in case of Class X) alongwith question papers and marking schemes for any verification by the Board subsequently. It has, time and again been brought to the notice that with increasing volume it is becoming difficult to preserve the record. The Board has, therefore, reduced the retention period of the assessments of classes IX and X to be preserved at the school level w.e.f. 2013 examination and the same is as under:

- i) Answer books of candidates(both for main and IOP examination) shall be preserved by the School upto 02 months after declaration of result in respect of such candidates who have not applied for verification of grades or sought photocopy of the answer book
- ii) Schools shall preserve the answer books in cases where mistake has been detected on account of verification of grades and those cases seeking photocopy of answer book(s) as under –

- Mistake detected on account of Verification of grades - 01 year from the date of declaration of result
 - In case of providing photocopy of answer book(s) – 01 year if no RTI case received and 03 years if RTI case received
- iii) Schools shall preserve the answer books of sub-judice cases for 01 year after the final judgement
- iv) Schools shall weed out the evidence of assessments of classes IX & X alongwith the answer books of class X of the relevant examination viz. for 2013 Class X examination the evidence of assessments of class IX session 2011-2012 and Class X session 2012-2013 be weeded out 02 months after declaration of result of class X .
- v) Schools shall weed out the hard copies of the marks data for classes IX and X alongwith the answer books of the Class X examination of the relevant year viz. for 2013 Class X examination the evidence of assessments of class IX session 2011-2012 and Class X session 2012-2013 be weeded out 02 months after declaration of result of class X.

The above may kindly be noted by all concerned for compliance please.

(M.C. SHARMA)
CONTROLLER OF EXAMINATIONS

Copy to:

1. Heads of all the affiliated institutions of the Board.
2. The Director of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi – 110054
3. The Commissioner, Kendriya Vidyalaya Sangathan, 18, Institutional Area, Shaheed Jeet Singh Marg, New Delhi – 110016
4. The Secretary, Central Tibetan School Administration, EFF, ESS Plaza, Sector 3, Rohini, Delhi-85
5. The Additional Director General, Director General of Army Education, A-Wing, Sena Bhawan, DHQ-PO, New Delhi
6. The Deputy Director of Education, Border Security Force, Block – 10, CGO Complex, Lodhi Road, New Delhi-110003.
7. The Secretary, AWES, Army Headquarters, Adjutant General Branch CW-4, Army Welfare Education Society, West Block No.3, R.K. Puram, New Delhi-110022
8. The Secretary & Director Education, Govt. of Sikkim, Gangtok (Sikkim) – 737101
9. The Director of Education, Andaman and Nicobar Island, Port Blair-744101
10. The Director of School Education, Govt. of Arunachal Pradesh, Civil Sectt. Ita Nagar-791111, Arunachal Pradesh
11. The Director, Navodaya Vidyalaya Samiti, A-28, Kailash Colony, New Delhi-110048.
12. The Director of Public Instruction, Chandigarh Administration, Sector-9, Chandigarh-160017
13. All the HODs and other Officers of CBSE
14. E.O. to Chairman, CBSE
15. All the Regional Officers of the CBSE.
16. All the Education Officers of the CBSE
17. Joint Secretary(IT), CBSE with a request to upload the circular on the Website.
18. Education Officer, CBSE with a request to get the circular printed in the forthcoming issue of CENBOSEC.
19. PRO, CBSE, Delhi

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COORD/EC-30.5/2011

28.06.2012

NOTIFICATION

Subject: Amendments/Additions in Examination Bye Laws

In pursuance of the recommendations of the Examination Committee held on 30.05.2012 duly ratified by the Governing Body in its meeting held on 04.06.2012 following amendments/additions have been made in the Examination Bye-laws:

i) AMENDMENT IN RULE 8(vi) RELATING TO ADMISSION PROCEDURE

Existing Rule	Amended Rule
8(vi) a student leaving his school at the end of a session or who is permitted to leave his school during the session shall on a payment of all dues, receive an authenticated copy of the Transfer Certificate up to date. A Duplicate copy may be issued if the head of the institution is satisfied that the original is lost but it shall always be so marked.	8(vi) a student leaving his school at the end of a session or who is permitted to leave his school during the session on account of migration from one city/State to another on the transfer of the parent(s) or shifting of their families from one place to another or parents' request, especially in classes IX/X/XI/XII, as the case may be, shall on payment of all dues, receive an authenticated copy of the Transfer Certificate up to date. A Duplicate copy may be issued if the head of the institution is satisfied that the original is lost but it shall always be so marked.

ii) AMENDMENT IN RULE 24(i) RELATING TO EXEMPTION TO SPASTIC, BLIND, PHYSICALLY HANDICAPPED CANDIDATES

Existing Rule	Amended Rule
24(i) Blind, Physically handicapped, Dyslexic, Autistic and candidates with disabilities as defined in the persons with Disabilities Act, 1995 appearing for the Secondary School Examination or Senior School Certificate Examination is permitted to use an amanuensis and shall be allowed an additional time as given below-	24(i) Blind, Physically handicapped, Dyslexic, Autistic and candidates with disabilities as defined in the persons with Disabilities Act, 1995 appearing for the Secondary School Examination or Senior School Certificate Examination shall be permitted to use an amanuensis or allowed additional time as given below or both -
For paper of 3 hours duration 60 minutes	For paper of 3 hours duration 60 minutes
For paper of 2 ½ hours duration 50 minutes	For paper of 2 ½ hours duration 50 minutes
For paper of 2 hours duration 40 minutes	For paper of 2 hours duration 40 minutes
For paper of 1½ hours duration 30 minutes	For paper of 1½ hours duration 30 minutes

iii) **AMENDMENT IN RULE 26(iv) RELATING TO CHANGE IN SUBJECT**

Existing Rule	Amended rule
26(iv) Notwithstanding anything contained in the rule (ii) and (iii), Chairman shall have the powers to allow a change in subject(s) to avoid undue hardship to the candidate provided such a request for change is made before 30 th September	26(iv) Notwithstanding anything contained in the rule (ii) and (iii), Chairman shall have the powers to allow a change in subject(s) in class X/XII, as the case may be , to avoid undue hardship to the candidate provided such a request for change is made before 31st August

iv) **AMENDMENT IN RULE 42(i) RELATING TO NUMBER OF CHANCES FOR IMPROVEMENT OF PERFORMANCE/COMPARTMENT EXAMINATION FOR SECONDARY/SENIOR SCHOOL CERTIFICATE EXAMINATION** – the below stated amended Rules 42(i)(a) & 42(i)(b) shall be applicable for candidates appearing for the first time in 2013 examination. However, candidates who have appeared for the 2012 examination or before and placed in the category COMPARTMENT/ELIGIBLE FOR IMPROVEMENT OF PERFORMANCE shall appear for the Compartment/Improvement of Performance examination as per the existing rule i.e. upto 5 chances

Existing Rule	Amended Rule
42(i)(a) A candidate placed in compartment at the Senior School Certificate Examination may reappear at the compartmental examination to be held in July the same year, may avail himself/herself of Second Chance in March/April and Third Chance in July of next year. Further he/she may avail himself/herself of Fourth Chance in March/April and Fifth Chance in July of the subsequent next year. The candidate will be declared 'PASS' provided he/she qualifies the compartmental subjects in which he/she had failed. Syllabi and courses shall be the same as applicable for the candidates of full subjects appearing at the examination in the year concerned.	42(i)(a) A candidate placed in compartment at the Senior School Certificate Examination may reappear at the compartmental examination to be held in July the same year, may avail himself/herself of Second Chance in March/April and Third Chance in July of next year. The candidate will be declared 'PASS' provided he/she qualifies the compartmental subjects in which he/she had failed. Syllabi and courses shall be the same as applicable for the candidates of full subjects appearing at the examination in the year concerned.
42(i)(b) A candidate who has appeared for the Secondary School Examination and obtained Grades E1 or E2 in any or all the five subjects(excluding the 6 th additional subject) under Scholastic Area A, as per the Scheme of Studies, shall be eligible for improving his/her performance in any or all the five subjects and may reappear at the Improvement of Performance examination to be conducted by the Board for all such candidates to be held in July the same year, may avail himself/herself of Second chance in March and Third chance in July of next year. Further he/she may avail himself/herself of Fourth chance in March and Fifth chance in July of the subsequent next year. The candidate will be issued Statement of Subject wise Performance/Certificate of School-Based Assessment provided she/he obtains minimum Grade D in at least five subjects(excluding the 6 th additional subject) as per the Scheme of Studies and grades in the subjects under Scholastic Area B and Co-scholastic Areas.	42(i)(b) A candidate who has appeared for the Secondary School Examination and obtained Grades E1 or E2 in any or all the five subjects(excluding the 6 th additional subject) under Scholastic Area A, as per the Scheme of Studies, shall be eligible for improving his/her performance in any or all the five subjects and may reappear at the Improvement of Performance examination to be conducted by the Board for all such candidates to be held only in July the same year. The candidate will be issued Statement of Subject wise Performance/Certificate of School Based Assessment/Grade Sheet cum Certificate of Performance provided she/he obtains minimum Grade D in at least five subjects(excluding the 6 th additional subject) as per the Scheme of Studies and grades in the subjects under Scholastic Area B and Co-scholastic Areas.

The above may kindly be brought to the notice of all concerned

(M.C. SHARMA)
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