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# केंद्रीय माध्यमिक शिक्षा बोर्ड

## CENTRAL BOARD OF SECONDARY EDUCATION

(भारत सरकार, मानव संसाधन विकास मंत्रालय के अधीन एक स्वायत्त संगठन)  
(An Autonomous Organisation under the Union Ministry of HRD, Govt. of India)

शिक्षा केंद्र, 2, सामुदायिक केंद्र, प्रीत विहार, दिल्ली-110092  
SHIKSHA KENDRA, 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110092

CBSE/ASC/112540/ Data/

Dated: 30/09/2016

To  
The Principal/Heads of the Institution,  
Affiliated to the CBSE

**Sub: Format for collecting student particulars(IX/X/XI/XII).**

1. As you are aware that the Registration of Class IX/XI and LOC for Class X/XII for the session 2016-17 has already started online.
2. It has been observed that a number of requests are received for correction in Candidate's name/Father's name/Mother's name/Date of Birth etc. due to wrong entry/uploading or any other reason which causes administrative inconvenience and lot of manpower and time is wasted in correcting the entries.
3. Keeping in view all the above factors in mind and to ensure error free entry and making parent/candidate accountable for the same, it has been decided that the schools after registration of class IX/XI and LOC for class X/XII will generate a format which will be supplied to the parents/candidates to fill up and sign. The completely filled in and signed format including the undertaking by the parents/candidate will be returned/submitted by them to the school. Thereafter, school will duly acknowledge it and will keep it in their record for verification by the Board.

(K.K.CHOUDHURY)  
CONTROLLER OF EXAMINATIONS

**CLASS X EXAMINATION FORM 2016-2017**

“Form for mandatory filling of details of candidate  
duly signed by Candidate/Parents and Teacher”

Board Based SA2 (To be filled by school)	Admission No. and Date of Admission	
Candidate Name (In English) (from data) School Based SA2 If child in class X please tick one of the following. In Board Based SA2 CBSE takes the examination. In Both schemes certificates are given by the CBSE.		
छात्र/छात्रा का नाम (हिन्दी में)		
Candidate Name in Regional Language		
Sex (from data)		
Caste		
Disability (if any)		
Aadhaar No. of candidate (If available)		
Father's Name (In English) (from data)		
पिता का नाम (हिन्दी में)		
Father's Name in Regional Language		
Mother's Name (In English) (from data)		
माता का नाम (हिन्दी में)		
Date of Birth		
Mother's Name in Regional Language		

**Undertaking**

I have thoroughly checked all the details as above filled in for registration of Class X Examination in respect of my ward. I have also filled details required in Hindi/Regional Language. I would not request for any change in the details filled in the Examination form of my ward such as date of birth/ Candidate Name/Mother's name/Father's name etc. If any mistake in student credential is detected before/after declaration of result, I will solely be held responsible for the same.

Signature of Father:

Signature of Mother:

Signature of Student:

Signature of Class Teacher:

Date:

Signature of School Principal \_\_\_\_\_

Seal of School bearing Address and Affiliation number \_\_\_\_\_

**Note:** This form is to be preserved by the school for purpose of verification by Board at any stage.

**CLASS XII EXAMINATION FORM 2016-2017**

“Form for mandatory filling of details of candidate  
duly signed by Candidate/Parents and Teacher”

(To be filled by school)	Admission No. and Date of Admission	
<b>Candidate Name</b> (In English) (from data )		
छात्र/छात्रा का नाम (हिन्दी में)		
Candidate Name in Regional Language		
Sex (from data )		
Caste		
Disability (if any)		
Aadhaar No. of candidate (If available)		
<b>Father's Name</b> (In English) (from data )		
पिता का नाम (हिन्दी में)		
<b>Mother's Name</b> (In English) (from data ) <b>Father's Name in Regional Language</b>		
माता का नाम (हिन्दी में)		
Mother's Name in Regional Language		

**Undertaking**

I have thoroughly checked all the details as above filled in for registration of Class XII Examination in respect of my ward. I have also filled details required in Hindi/Regional Language. I would not request for any change in the details filled in the Examination form of my ward such as date of birth/ Candidate Name/Mother's name/Father's name etc. If any mistake in student credential is detected before/after declaration of result, I will solely be held responsible for the same.

Signature of Father:

Signature of Mother:

Signature of Student:

Signature of Class Teacher:

Date:

Signature of School Principal\_\_\_\_\_

Seal of School bearing Address and Affiliation number\_\_\_\_\_

**Note:** This form is to be preserved by the school for purpose of verification by Board at any stage.