



# CENTRAL BOARD OF SECONDARY EDUCATION

SHIKSHA KENDRA, 2, COMMUNITY CENTRE

PREET VIHAR, 3DELHI-110092

No. CBSE/Vig/F.13351/2012/G-428 to G-530

Date: 21<sup>st</sup> August, 2012

## OFFICE ORDER

**Sub: List of officers designated for effective implementation of RTI ACT-2005 - reg.**

In partial modification of office order no CBSE/Vig./F.13351/2012/M-639 To M-739 dated 24<sup>th</sup> May, 2012 the revised jurisdiction of PIO's and Appellate Authorities would be as follows:

<u>SL. No.</u>	<u>Public Information Officer (PIO) to whom application is to be sent</u>	<u>Jurisdiction</u>	<u>Name and Address of Appellate authority</u>
01.	Sh. A.S. Verma, Joint Secretary (A&L) / PIO CBSE, Headquarter, 2, Community Centre Preet Vihar, Delhi - 110092 Tel: 011-22517252 <u>Link Officer:-</u> <b>I. Sh. S.P. Rana,</b> <b>Deputy Secretary (Vigilance)</b> <b>II. Smt. S. Dharini Arun,</b> <b>Assistant Secretary (Legal)</b>	Administration, Recruitment purchase of stores, Publication of Books, Vigilance, Establishment, Legal, Scholarship & Pension, Rajbhasha, Accounts (Matters pertaing to Headquarters).	SECRETARY (First Appellate authority) CBSE, Headquarter, 2, Community Centre Preet Vihar, Delhi - 110092 Tel: 011-22549628 Email ID: <a href="mailto:secy-cbse@nic.in">secy-cbse@nic.in</a>
02.	Sh. M. K.. Arora, Deputy Secretary (Co-ord) / PIO CBSE, Headquarter, 2, Community Centre Preet Vihar, Delhi - 110092 Tel: 011-22420400 <u>Link Officer:-</u> <b>I. Smt. Kavita Vazirani,</b> <b>Assistant Secretary</b> <b>II. Sh. R.K. Sharma,</b> <b>Section Officer</b>	Coordination & Examinations (Headquarters).	CONTROLLER OF EXAMINATIONS (First Appellate authority) CBSE, Headquarter, 2, Community Centre Preet Vihar, Delhi - 110092 Tel: 011-22515828 Email ID: <a href="mailto:mcs.cbse@gmail.com">mcs.cbse@gmail.com</a>
03.	Sh. Ram Shankar, Joint Director (Vocational) / PIO CBSE 17, Rouse Avenue, Delhi - 110002 Tel: 011-23220083 <u>Link Officer:-</u> <b>I. Sh. Karnail Singh,</b> <b>Assistant Secretary</b>	All Academic matters, Training, CCE, CBSEi	<u>For CCE, CBSEi.</u> DIRECTOR (TRAINING) (First Appellate authority) CBSE 17, Rouse Avenue, Delhi - 110002 Tel: 011-23212603,23234324 Email ID: <a href="mailto:sadhanap.cbse@nic.in">sadhanap.cbse@nic.in</a>

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04.  <b>I.</b>	Sh. J.P. Chaturvedi Assistant Secretary (CTET) / PIO CTET, CBSE A-1, Swasthya Vihar, Vikas Marg (opp. Metro Pillar No.76), Delhi-110092. Tel: 011 - <b><u>Link Officer:-</u></b> <b>Sh. S. Mendiratta,</b> <b>Section Officer</b>	Proficiency Test and all matters pertaining to Central Teacher's Eligibility Test (CTET) & EDUSAT.	DIRECTOR (ACADEMIC) / HEAD OF DEPARTMENT (First Appellate authority) CTET, CBSE A-1, Swasthya Vihar, Vikas Marg (opp. Metro Pillar No.76), Delhi-110092. Tel: 011 - Email ID: <a href="mailto:jsctet.cbse@gmail.com">jsctet.cbse@gmail.com</a>
05.  <b>I.</b>	Sh. Karan Singh, Assistant Secretary (AIPMT) / PIO CBSE, Headquarter, 2, Community Centre, Preet Vihar, Delhi - 110092. Tel: 011-22059683 <b><u>Link Officer:-</u></b> <b>Smt. Snigdha Ghosh,</b> <b>Section Officer</b>	All India Pre-Medical / Pre-dental Entrance Examination Unit / NEET.	JOINT SECRETARY (AIPMT) (First Appellate authority) CBSE, Headquarter, 2, Community Centre, Preet Vihar, Delhi - 110092. Tel: 011-22059683 Email ID: <a href="mailto:josephe.cbse@nic.in">josephe.cbse@nic.in</a>
06.  <b>I.</b>  <b>II.</b>	Sh. B.R. Uppal, Assistant Secretary (Affln) / PIO CBSE, Headquarter, 2, Community Centre, Preet Vihar, Delhi - 110092. Tel: 011-22509256-57 <b><u>Link Officer:-</u></b> <b>Sh. Rameshwar Das,</b> <b>Desk Officer</b> <b>Smt. Babita Singh,</b> <b>Desk Officer</b>	All matters relating to Affiliation of schools., upgradation of school, extension of affiliation.	SECRETARY (First Appellate authority) CBSE, Headquarter, 2, Community Centre Preet Vihar, Delhi - 110092 Tel: 011-22549628 Email ID: <a href="mailto:secy-cbse@nic.in">secy-cbse@nic.in</a>
07.  <b>I.</b>	Sh. Raibir Singh Joint Secretary (AIEEE) / PIO AIEEE, PS 1-2, Institutional Area, I. P. Extension, Patparganj, Delhi - 110092 Tel: 011-22235902 <b><u>Link Officer</u></b> <b>Sh. Shyam Lal,</b> <b>Assistant Secretary</b>	Matters pertaining to All India Engineering Entrance Examination (AIEEE) unit, JNVST, online test and related matters.	DIRECTOR (Spl. Exams.) (First Appellate authority) AIEEE, PS 1-2, Institutional Area, I. P. Extension, Patparganj, Delhi -110092 Tel: 011-22235774 Email ID: <a href="mailto:pitams.cbse@nic.in">pitams.cbse@nic.in</a>

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<p>08.</p> <p><b>I.</b></p> <p><b>II.</b></p>	<p>Sh. Thakur Dass, Assistant Secretary / PIO</p> <p>Sh. Inderjit Singh, Assistant Secretary / PIO CBSE, Regional Office, PS 1-2, Institutional Area, I. P. Extension, Patparganj, Delhi - 110092 Tel: 011-22236173 / 22248153</p> <p><b><u>Link Officer</u></b></p> <p><b>Sh. Piush Kumar Sharma, Deputy Secretary Sh. Shyam Kapoor, Section Officer</b></p>	<p>All matters pertaining to Regional of CBSE (Delhi &amp; Foreign for Class-X)</p> <p>All matters pertaining to Regional of CBSE (Delhi &amp; Foreign for Class-XII)</p>	<p>REGIONAL OFFICER (First Appellate authority) CBSE, Regional Office, PS 1-2, Institutional Area, I. P. Extension, Patparganj, Delhi - 110092 Tel: 011-22248882 / 22248885 Email ID: <a href="mailto:rodelhi.cbse@nic.in">rodelhi.cbse@nic.in</a></p>
<p>09.</p> <p><b>I.</b></p> <p><b>II.</b></p>	<p>Smt. Shashi Passi, Assistant Secretary / PIO CBSE, Regional Office, Sector 5, Panchkula, Haryana. Tel: 0172-2583547</p> <p><b><u>Link Officer</u></b></p> <p><b>Smt. Shashi Bala, Assistant Secretary Sh. Sanjay Bisht, Section Officer</b></p>	<p>All matters pertaining to Regional Office (Haryana, Punjab, Chandigarh, J&amp;K, Himachal Pradesh)</p>	<p>REGIONAL OFFICER (First Appellate authority) CBSE, Regional Office, Sector 5, Panchkula, Haryana. Tel: 0172-2585193 Email ID: <a href="mailto:ropanchkula.cbse@nic.in">ropanchkula.cbse@nic.in</a></p>
<p>10.</p> <p><b>I.</b></p> <p><b>II.</b></p>	<p>Smt. Rajni Sindwani, Assistant Secretary / PIO CBSE, Regional Office, 35-B, Civil Station, M. G. Road, Civil Lines, Allahabad – 211001 Tel: 0532-2407970-72</p> <p><b><u>Link Officer</u></b></p> <p><b>Sh. Ranbir Singh, Assistant Secretary Sh. Vijay Singh, Section Officer</b></p>	<p>All matters pertaining to Regional Office (UP and Uttarakhand state only)</p>	<p>REGIONAL OFFICER (First Appellate authority) CBSE, Regional Office, 35-B, Civil Station, M. G. Road, Civil Lines, Allahabad – 211001 Tel: 0532-2407970-72 Email ID: <a href="mailto:roallahabad.cbse@nic.in">roallahabad.cbse@nic.in</a></p>
<p>11.</p> <p><b>I.</b></p>	<p>Sh. Bishwajeet Saha, Programme Officer (Vocational) / PIO CBSE, Headquarter, 2, Community Centre, Delhi – 110092 Tel: 011-22527184</p> <p><b><u>Link Officer</u></b></p> <p><b>Ms. Swati Gupta, Assistant Programme Officer</b></p>	<p>Vocational Education</p>	<p>JOINT DIRECTOR (VOCATIONAL) (First Appellate authority) CBSE, 17, Rouse Avenue, Delhi – 110002 Tel: 011-22509256 / 22509257 Email ID: <a href="mailto:jdcbse@gmail.com">jdcbse@gmail.com</a></p>

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12.	Smt. Laxmi Ahuja, Assistant Secretary / PIO CBSE, Regional Office, Todarmal Marg, Ajmer - 305001. Tel: 0145-2627451 <b><u>Link Officer</u></b> <b>I. Sh. P. P. Verma,</b> <b>Junior Account Officer</b> <b>II. Smt. Manju Sharma,</b> <b>Section Officer</b>	All matters pertaining to Regional Office ( Rajasthan, Gujarat, MP, Dadra and Nagar Haveli)	REGIONAL OFFICER, (First Appellate authority) CBSE, Regional Office, Todarmal Marg, Ajmer - 305001. Tel: 0145-2627451 Email ID: <a href="mailto:rojmer.cbse@nic.in">rojmer.cbse@nic.in</a>
13.	Sh. M.L. Chauhan, Assistant Secretary / PIO CBSE, Registered Office, Todarmal Marg, Ajmer - 305001. Tel: 0145-2627451 <b><u>Link Officer</u></b> <b>I. Sh. P. P. Verma,</b> <b>Junior Account Officer</b> <b>II. Sh. Parmod Sapra,</b> <b>Section Officer</b>	All matters pertaining to Registered Office Marks & Migration, Duplicate Marksheet, Record of RO Allahabad, RO Patna upto year 2000, RO Delhi upto year 2002, RO Panchkula upto year 2000, RO Chennai upto year 1990.	REGIONAL OFFICER, (First Appellate authority) CBSE, Regional Office, Todarmal Marg, Ajmer - 305001. Tel: 0145-2627451 Email ID: <a href="mailto:rojmer.cbse@nic.in">rojmer.cbse@nic.in</a>
14.	Sh. K. Srinivasan, Assistant Secretary / PIO CBSE, Regional Office, Shilpogram Road, (Near Sankardev Kalakshetra), Panjabari, Guwahati-781037 Tel: 0361-2229994 <b><u>Link Officer</u></b> <b>I. Sh. Jagdish Barman,</b> <b>Assistant Secretary</b> <b>II. Sh. Sanjib Das,</b> <b>Deputy Secretary</b>	All matters pertaining to Regional Office (Assam, Nagaland, Manipur, Meghalaya, Tripura, Sikkim, Arunachal Pradesh, Mizoram)	REGIONAL OFFICER (First Appellate authority) CBSE, Regional Office, Shilpogram Road, (Near Sankardev Kalakshetra), Panjabari, Guwahati-781037 Tel: 0361-2229992 Email ID: <a href="mailto:roguwahati.cbse@nic.in">roguwahati.cbse@nic.in</a>
15.	Sh. R. Sundaram, Assistant Secretary / PIO CBSE, Regional Office, New no. 3 (Old no. 1630-A) J Block, Anna Nagar (W), 16 <sup>th</sup> Main Road, Chennai - 600040. Tel: 044-26162213-14 <b><u>Link Officer</u></b> <b>I. Smt. G. Chandira</b> <b>Assistant Secretary</b> <b>II. Sh. R. Venkatesh</b> <b>Section Officer</b>	All matters pertaining to Regional Office (Tamil Nadu, Kerala, Andhra Pradesh, Karnataka, Maharashtra, Goa, Pondicherry, Andaman & Nicobar Islands, Daman & Diu)	REGIONAL OFFICER, (First Appellate authority) CBSE, Regional Office, New no. 3 (Old no. 1630-A) J Block, Anna Nagar (W), 16 <sup>th</sup> Main Road, Chennai - 600040. Tel: 044-26162213-14 Email ID: <a href="mailto:rochennai.cbse@nic.in">rochennai.cbse@nic.in</a>

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16.	Sh. Devi Singh Ninania, Assistant Secretary / PIO CBSE, Regional Office, 8 <sup>th</sup> Floor, BSFC Bulding Fraser Road, Patna – 800001 Tel: 0612-2332008 <b><u>Link Officer</u></b>	All matters pertaining to Regional Office (Bihar, Jharkhand)	REGIONAL OFFICER (First Appellate authority) CBSE, Regional Office, 8 <sup>th</sup> Floor, BSFC Building Fraser Road, Patna – 800001 Tel: 0612-2332008 Email ID: <a href="mailto:ropatna.cbse@nic.in">ropatna.cbse@nic.in</a>
I.	<b>Sh. J.K. Yadav</b>		
	<b>Deputy Secretary</b>		
II.	<b>Sh. L.L. Meena</b>		
	<b>Assistant Secretary</b>		
17.	Sh. Abnish Kumar, Assistant Secretary / PIO CBSE, Regional Office, 6 <sup>th</sup> Floor, Alok Bharti Complex, Saheed Nagar, Bhubaneswar – 751007 Tel: 0674-2547312 <b><u>Link Officer</u></b>	All matters pertaining to Regional Office (West Bengal, Orissa, Chhattisgarh)	REGIONAL OFFICER, (First Appellate authority) CBSE, Regional Office, 6 <sup>th</sup> Floor, Alok Bharti Complex, Saheed Nagar, Bhubaneswar – 751007 Tel: 0674-2547312 Email ID: <a href="mailto:robhubaneshwar.CBSE@nic.in">robhubaneshwar.CBSE@nic.in</a>
I.	<b>Sh. Rajib Barua</b>		
	<b>Section Officer</b>		
II.	<b>Sh. Mukur Kumar Mishra</b>		
	<b>Section Officer</b>		

The Link Officer would function as Appellate Authority /CPIO/ACPIO in absence of first officer due to leave /tour/training/transfer etc.

Smt. Rama Sharma, Public Relation Officer shall be the Central Public Information Officer.

Applicants are advised to ensure that they address their request to suitable PIO as per jurisdiction given above. Affiliation branch has only information in respect of schools affiliated with CBSE / under consideration cases. In respect of schools affiliated with ICSE / State Board applicants are requested to contact the PIO concerned.

Applicants can send their RTI applications directly to PIO or through CPIO alongwith the requisite fee of Rs 10/- by favoring a Demand Draft / IPO in name of “Secretary, CBSE”.

If the applicant does not receive any information / is not satisfied with the reply he / she may submit an appeal addressed to appellate authority as provided above. PIO’s concerned are expected to send the reply within 30 days of receipt of the letter.

PIOs and Appellate authorities should ensure that in no case information sought under RTI Act is delayed beyond stipulated period.

Joint Secretary (A&L) will perform the duties of Central Public Information Officer (CPIO) in the absence of Smt. Rama Sharma, PRO.

This issues with the approval of the Competent Authority.

-Sd-  
( **VEERA GUPTA** )  
**SECRETARY**

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