

CHAPTER XIII

SECTION I—Rules Regarding Admission and Migration of Students.

1. A *Scholar's Register in the form prescribed by the Board (Appendix I) shall be maintained for every scholar joining an affiliated institution. The Scholar's Register shall be written by the Head of the Institution himself or under his supervision, but the conduct and work record must always be filled in by the Head of the institution himself.

2. Successive numbers must be allotted to scholars on their admission and each scholar should retain this number throughout the whole of his career in the school. A scholar returning to the school after absence of any duration shall resume his original admission number.

3. If a scholar applying for admission to a school has attended any other school, an authenticated copy of the Scholar's register from his last school must be produced before his name can be entered on the rolls.

4. A scholar who has not passed the VIII class Examination from a school affiliated with the Board or the Education Department of a State Government/Union Territory shall not be admitted to class IX of a school affiliated with the Board.

5. A student who has not completed a regular course of study in class IX in an institution affiliated with the Board shall not be admitted to class X of an affiliated institution.

6. In no case scholar shall be admitted into a class higher than that for which he holds the Scholar's register.

7. A scholar transferred from a school affiliated with the Board situated in a town to another school affiliated with the Board in another town shall be admitted during any time of the year.

8. A scholar shall not be allowed to migrate from one affiliated institution to another during the session after his name has been sent up for an examination of the Board. The condition may be waived in special circumstances by the Chairman.

9. A scholar leaving his school at the end of a school session or who is permitted to leave his school during the session shall on payment of all dues receive an authenticated copy of the scholar's register up-to-date. A duplicate copy may be issued if the Head of the institution is satisfied that the original is lost but it shall always be so marked. If the scholar seeks admission from a school affiliated with the Board either in the same State or in another State, the Scholar's register signed by the Head of the school shall be sufficient authority for admission to the new school.

10. In case a scholar seeks admission from a school not affiliated with the Board into a school affiliated with the Board, the scholar's register of such a student of the previous school shall be countersigned by an officer not below the rank of a District Inspector of Schools of the Education Department of the State/Territory concerned and the scholar shall not be admitted into a school without such a countersignature.

11. If the statement made by the parent or guardian of a scholar or by the scholar himself if he was major at the time of his admission into a school, is found to contain any wilful misrepresentation of facts regarding the scholar's career, the Head of the institution may punish him by expulsion and report the matter to the Board.

12. No scholar who is reading in any school not affiliated with the Board and preparing candidates for an examination which is also not affiliated with the Board shall be admitted into any class of the Higher Secondary Department of a School affiliated with the Board.

13. No scholar who is reading in any school not affiliated with the Board, but preparing candidates for an examination recognised by the Board as equivalent to its Higher Secondary Examination shall be allowed to migrate to a school

affiliated with the Board unless (a) a change of climate for the improvement of the Scholar's health has been advised by a qualified medical officer (b) the scholar's parent or guardian are transferred.

14. Notwithstanding anything contained in these regulations, the Chairman of the Board may on the recommendation of the head of an institution affiliated with the Board sanction admission of a scholar from a school not affiliated with the Board.

15. A Migration Certificate may be granted by the Secretary to a student wishing to migrate to any University/Board/Institute after passing an examination of the Board on payment of the prescribed fee.

16. A duplicate copy of the Migration Certificate, if required by a student, will be issued to him on payment of necessary fee.

N.B. Migration Certificate may also be issued to a candidate declared eligible for a compartmental examination of the Board.

SECTION II—Rules for correction in the entries with regard to the dates of birth of candidates in their Application Forms, Qualifying Certificates etc.

1. After the form of application of a candidate is received in the office of the Board, no correction in the entry with regard to the date of birth shall be made without the previous sanction of the Chairman.

2. The Chairman may permit correction in the date of birth of any candidate if it is proved that a wrong entry was made in the school records or in the application of the candidate by a bonafide error.

3. No application for correction in date of birth shall be entertained unless it is forwarded and recommended by the Head of the institution as also the Director of Education of the

State/Administration concerned*. The Director of Education shall before forwarding the application to the Secretary of the Board, satisfy himself after inquiry and inspection of the school records that the mistake is a genuine one and may be corrected.

4. When the correction has been sanctioned by the Chairman all the records of the Board and of the institution concerned shall be corrected accordingly.

5. No application for correction in Date of Birth shall be entertained unless it is forwarded with a fee of Rs. 25/-.

6. No correction in the date of birth shall be made after one year of the date of issue of the qualifying certificate, mentioned therein

7. In case the qualifying certificate has already been issued to the candidate, the same shall be surrendered to the Board and the Secretary shall issue a fresh certificate bearing the corrected date of Birth in lieu of the certificate so surrendered. In such a case a fee of Rs. 5/- more shall be charged from the candidate.

SECTION III-- Rule Regarding change in Name or Surname of a candidate.

Applications regarding changes in names or surnames of candidates may be granted, provided the changes have been admitted by the Court of law and notified in the Government Gazette before the publication of the results of the candidates.

SECTION IV--Rules for making payment by the Board in cases where claimants expire after submitting their bills to the office of the Board.

Payment in cases in which a claimant expires after submitting his bill to the office of the Board will be made to the wife of the deceased, failing which the eldest son of the deceased after due verification by a Magistrate that the claimant is the wife or the eldest son of the deceased. In case the wife and the eldest son are not alive, payment will be

*In the case of schools run by Kendriya Vidyalaya Sangathan, Jainik School, Society etc, the application should be forwarded and recommended by the organisation concerned. Independent schools should forward such cases through their Managers.