



**CENTRAL BOARD OF SECONDARY EDUCATION**  
(An Autonomous Organization under the Ministry of Human Resource Development Govt. of India)  
Shiksha Sadan, 17, Rouse Avenue, New Delhi 110002.

CBSE/VOC/JD/2011-11/RECTT/037

30<sup>th</sup> November 2011

**WALK IN INTERVIEWS**

The CBSE-i will hold **WALK IN INTERVIEWS** for the following posts to be filled on short-term contract basis for a period of six months. These Posts are purely temporary. Selected candidates will be posted at CBSE offices located in Delhi. The contract may be renewed as per requirement and on the basis of satisfactory performance.

SL. No.	Name of the Post	Total Posts	Consolidated Salary	Maximum Age limit
01.	<b>Consultant</b> <b>(History, Geography,</b> <b>Economics, Political Science)</b>	04	Rs. 30,000/-	60 Years
02.	<b>Report Writer</b>	01	Rs. 30,000/-	45 Years

**A. Name of the Post:** - Consultant

**Subject:** - Social Science (History / Geography / Economics / Political Science)

**No. of Posts:** 04 (Four)

**Place of Posting:** - CBSE offices at Delhi

**Age:** - Preferably not above 60 years

**Salary:** - Rs. 30,000 consolidated per month

**Nature of Appointment:-** For a period of six months on contract basis; may be renewed as per requirement.

**Qualifications:-**

**Essential:-**

1. Post Graduation in the subject mentioned (History / Geography / Economics / Political Science) with at least second division from a recognized University.
2. Minimum 05 years of experience in enrichment and support material production for classes I to XII.

3. Excellent communication skill.

**Desirable:**

1. PhD/NET/SLET or any equivalent qualification.
2. Able to handle editing, proof reading and composing of material.
3. Teacher experience of national / international curriculum.
4. Computer skills including MS Office applications. Desktop publishing will be considered an added qualification.
5. Ability to organize seminars and workshops.
6. Excellent command over English and Hindi Language.

**Job Description:-**

To co-ordinate the activities required for development of syllabus, content, teacher resource material etc. for CBSE-i class I to XII.

Note: The number of vacancies may be

**B. Name of the Post:** - Report Writer

**No. of Posts:** 01 (One)

**Place of Posting:** - CBSE offices at Delhi

**Age:** - Preferably not above 45 years

**Salary:** - Rs. 30,000 consolidated per month

**Nature of Appointment:-** For a period of six months on contract basis; may be renewed as per requirement.

**Qualifications:-**

**Essential:-**

1. Masters Degree in English / Mass Communication / Creative writing or equivalent with at least second division from any recognized University.
2. Excellent writing skill.

**Desirable:**

1. Previous experiences working, compilation and generation of reports.
2. Able to handle data creation, data updation and data collation.
3. An excellent command over Oral & Written English Language.
4. Experience in MS Office, Coral Draw or any relevant software will be an added qualification.

**Job Description:-**

To co-ordinate the activities required for generation of report.

The walk in interviews will be held on **9<sup>th</sup> December 2011 at 3.00 PM** onwards at **Central Board of Secondary Education, Shiksha Sadan, 17, Rouse Avenue, New Delhi 110002.** The details of Eligibility conditions, qualifications, experience etc. are available at [www.cbse.nic.in](http://www.cbse.nic.in).

The applicants are required to register on-line from **01.12.2011 (10:00 am) to 07.12.2011 (5:30 pm)** on the web link provided on [www.cbse.nic.in](http://www.cbse.nic.in). Names of short listed candidates for the walk in interviews will be displayed on the CBSE's website on **08.12.2011**. The candidates are advised to view the website and appear for the interview accordingly. The candidates must bring original certificates for verification and submit - detailed Curriculum Vitae with a recent attested colored photograph along with all relevant certificates (including character certificate and residential proof) duly attested by the Head of an educational institution (or) any Gazetted officer at the time of interview. No TA/DA will be paid for attending the interview.

**Joint Director (Vocational)**